



**Code Book: EFNEP Youth Evaluation  
Summer Food Service Program  
FY 2011**

**First Session/Final Session Tabs** – fill out both tabs even when only doing a single session. This will serve as your pre and post. The “Final Session” tab is used for the “post” in a single-session group and for any session which will be your last one, regardless of which number it is. You may fill out the top line only for the yellow columns, but fill in a row for each student in the blue columns (individual responses).

<b>Excel Column</b>	<b>Column Header</b>	<b>Question Labels &amp; Definitions</b>	<b>Data Format for Excel Template</b>
A	County	County name	Text field; name of county where program occurred
B	ProgAsst	Program assistant	Text field; initials of PA who delivered the program
C	GroupName	Group name	Text field; specific name of the location where the program was held
D	Grade	Grade of program participants	Enter a whole number that corresponds to the grade level of the participants for whom the program is being taught
E	Attendance	Attendance	Enter the total number of participants attending this session
F	Date	Date of current session	Use MM/DD/YY format
G	Length	Time spent on this session	Enter number of minutes spent on this session to the closest 5 minutes
H	Objective	Session Objective	Enter the number that corresponds to the objective for this session. In order to have more than one, you must have given at least 5 minutes of instruction for EACH objective.  1 = Nutrition 2 = Physical Activity 3 = Food Safety 4 = Nutrition and Physical Activity 5 = Nutrition and Food Safety 6 = Physical Activity and Food Safety 7 = All three
I	TargMsg 1	Targeted Message #1	Enter the number that corresponds to the targeted message presented at this session from the list below. NOTE: for each session, you may choose up to 3 targeted messages. If you have less than 3, leave any remaining columns blank.  1=Eat Variety 2=Whole Grains 3=Eat fruits & Vegetables 4=Eat Low Fat Dairy 5=Eat Breakfast 6=Healthful snacks 7=Food Labels 8=Increased physical activity 9=Wash hands 10=Foods sit out 11=Wash knives/cutting surfaces

<b>Excel Column</b>	<b>Column Header</b>	<b>Question Labels &amp; Definitions</b>	<b>Data Format for Excel Template</b>
J	TargMsg 2	Targeted Message #2	1=Eat Variety 2=Whole Grains 3=Eat fruits & Vegetables 4=Eat Low Fat Dairy 5=Eat Breakfast 6=Healthful snacks 7=Food Labels 8=Increased physical activity 9=Wash hands 10=Foods sit out 11=Wash knives/cutting surfaces
K	TargMsg 3	Targeted Message #3	1=Eat Variety 2=Whole Grains 3=Eat fruits & Vegetables 4=Eat Low Fat Dairy 5=Eat Breakfast 6=Healthful snacks 7=Food Labels 8=Increased physical activity 9=Wash hands 10=Foods sit out 11=Wash knives/cutting surfaces
L	Fruits	Eat more than one kind of fruit	Enter the number that corresponds to the participant's response from the list below.  0=0 days 1=1-2 days 2=3-4 days 3=5-7 days 99=blank/not circled/all circled
M	Breakfast	Eat breakfast	Enter the number that corresponds to the participant's response from the list below.  0=0 days 1=1-2 days 2=3-4 days 3=5-7 days 99=blank/not circled/all circled
N	Active	Be physically active	Enter the number that corresponds to the participant's response from the list below.  0=0 days 1=1-2 days 2=3-4 days 3=5-7 days 99=blank/not circled/all circled
O	Vegetables	Eat more than one kind of vegetable	Enter the number that corresponds to the participant's response from the list below.  0=0 days 1=1-2 days 2=3-4 days 3=5-7 days 99=blank/not circled/all circled

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P	Snacks	Choose healthy snacks	Enter the number that corresponds to the participant's response from the list below.  0=0 days 1=1-2 days 2=3-4 days 3=5-7 days 99=blank/not circled/all circled
Q	MyPyramid	Eat foods from most MyPyramid food groups	Enter the number that corresponds to the participant's response from the list below.  0=0 days 1=1-2 days 2=3-4 days 3=5-7 days 99=blank/not circled/all circled
R	Setting	Type of audience delivered to	Enter the number that corresponds to the type of audience to which this program was administered from the list below. Most often it will be Summer Food Service (3).  1=In School Audience 2=After School/After Care 3=Summer Food Service 4=Other

**Session 2/Session 3 Tabs** – fill out the **top line** for these when you have a second and/or third session that is **NOT** the final session of your series. The final session is always evaluated and always goes in the Final Session Tab.

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H	Objective	Session Objective	<p>Enter the number that corresponds to the objective for this session. In order to have more than one, you must have given at least 5 minutes of instruction for EACH objective.</p> <p>1 = Nutrition  2 = Physical Activity  3 = Food Safety  4 = Nutrition and Physical Activity  5 = Nutrition and Food Safety  6 = Physical Activity and Food Safety  7 = All three</p>
I	TargMsg 1	Targeted Message #1	<p>Enter the number that corresponds to the targeted message presented at this session from the list below. NOTE: for each session, you may choose up to 3 targeted messages. If you have less than 3, leave any remaining columns blank.</p> <p>1=Eat Variety  2=Whole Grains  3=Eat fruits &amp; Vegetables  4=Eat Low Fat Dairy  5=Eat Breakfast  6=Healthful snacks  7=Food Labels  8=Increased physical activity  9=Wash hands  10=Foods sit out  11=Wash knives/cutting surfaces</p>
J	TargMsg 2	Targeted Message #2	<p>1=Eat Variety  2=Whole Grains  3=Eat fruits &amp; Vegetables  4=Eat Low Fat Dairy  5=Eat Breakfast  6=Healthful snacks  7=Food Labels  8=Increased physical activity  9=Wash hands  10=Foods sit out  11=Wash knives/cutting surfaces</p>
K	TargMsg 3	Targeted Message #3	<p>1=Eat Variety  2=Whole Grains  3=Eat fruits &amp; Vegetables  4=Eat Low Fat Dairy  5=Eat Breakfast  6=Healthful snacks  7=Food Labels  8=Increased physical activity  9=Wash hands  10=Foods sit out  11=Wash knives/cutting surfaces</p>