

#### Program Assistant I, EFNEP Youth

1. Teach low income youth using science-based information in the Dietary Guidelines for Americans and MyPyramid (nutrition, physical activity, food safety, food resource management). (75%)
  - a. Target youth whose parents/caregivers participate in or are eligible to participate in adult EFNEP.
  - b. Select programs from project curricula that best meet the needs of youth enrolled in the program and coordinates with messages in adult EFNEP.
  - c. Provide information to participants about appropriate USDA nutrition assistance programs (e.g., Summer Food Service Program, School Breakfast, School Lunch).
  - d. Recruit and assist in training volunteers in order to expand Youth EFNEP.
2. Recruit, enroll, and graduate qualified participants. (10%)
  - a. Coordinate youth EFNEP with adult EFNEP.
  - b. Network with community agencies and organizations that value nutrition education and that target low income youth and their families.
  - c. Maintain confidentiality of participants and individual records.
3. Gather evaluation data from participants and/or volunteer adults assisting with the youth programs and maintain accurate and complete records as required by the sponsor agency and by OSU Extension. (10%)
4. Attend training meetings (including Navigating for Success, MidYear EFNEP Conference, Annual EFNEP/FNP Conference) and staff meetings as required by supervising educator/program specialist and by project director. (5%)
  - a. Implement changes as required by the sponsor agency and by OSU Extension.

This is a grant funded position which is renewable based upon availability of funding.

Qualifications: Indigenous to the community; knowledge of the community's infrastructure and culture; abilities to teach youth, to network with other individuals and agency representatives, to work with others, to recruit participants, and to learn nutrition and nutrition related information as outlined in the project.

Requirements: High school diploma or GED equivalent.

Desirable Requirements: Post high school training or Bachelor's Degree in a Family & Consumer Sciences area or related area; Computer data entry and e-mail communication skills.

<b>Youth EFNEP/OSUE Program Assistant 1 Position</b>
HS Diploma or GED equivalent required, post high school training or BS in FCS or closely related area desired.
Indigenous to the community; knowledge of the community's infrastructure and culture; abilities to teach, to network with other individuals and agency representatives, to work with others, to recruit participants, and to learn nutrition and nutrition related information as outlined in the project.
Desirable: Computer data entry and e-mail communication skills.
Grant funded position renewable based upon availability of funding
Teach low income youth and youth volunteers for low income youth nutrition programs using the Dietary Guidelines for Americans and the USDA Food Guidance System. (75%)
Select programs from project curricula that best meet the needs of individuals enrolled in the program.
Maintain accurate and complete records as required by the sponsor agency and by OSU Extension. (10%)
Recruit, enroll, and graduate qualified participants. (10%)
Network with community agencies and organizations that also target low income families with young children.
Provide information to participants about appropriate USDA nutrition assistance programs.
Maintain confidentiality of participants and individual records.
Attend training meetings and staff meetings (5%) as required by supervising educator and project manager.
Implement changes as required by the sponsor agency and by OSU Extension.