

Ohio SNAP-Ed Program Log – 2019

DIRECT EDUCATION: Complete Parts 1, 2, and 4 of this form. **INDIRECT EDUCATION:** Complete Parts 1, 3, and 4.

PART 1: GENERAL PROGRAM INFORMATION

- (1) Number of volunteers _____ (4) Date of program _____ (7) **Data Source for Determining SNAP Eligibility** (✓ one)
- (2) Scheduled start time _____ (5) County/unit _____ 1. SNAP/TANF participation
- (3) Scheduled end time _____ (6) Facilitator's initials _____ 2. Agency income verification (WIC, Pub Housing, etc)
3. Census-tracked data/geographic location
4. Schools – Free/reduced lunch eligibility data
- (8) **Audience Information** (✓ one) (9) **Target Audience** (✓ one) (10) **Type of Program** (✓ one)
1. Persons currently participating in/applying for SNAP and/or residing in a SNAP household 1. Adults with children 1. Direct Education
2. Income-based: persons eligible for other federal assistance programs (SSI, WIC, TANF) & persons with gross incomes ≤130% poverty guidelines 2. Adults without children 2. Indirect Education
3. Location-based: persons at SNAP/TANF job program sites, public housing, food pantries, soup kitchens, etc. 3. Elderly 3. Cooking Matters
4. Persons at venues where it can be documented that the venue serves generally low-income persons where ≥ 50% of persons have gross incomes ≤ 185% poverty guidelines 4. Teens (Grades 9-12) 4. Schools – Free/reduced lunch eligibility data
5. Youth (Grades K-8) 5. Youth (Pre-kindergarten) 5. Schools – Free/reduced lunch eligibility data
6. Adults & Youth combined 6. Adults & Youth combined 6. Schools – Free/reduced lunch eligibility data
7. Cooking Matters – Parents 7. Cooking Matters – Parents 7. Schools – Free/reduced lunch eligibility data
8. Cooking Matters – Adults 8. Cooking Matters – Adults 8. Schools – Free/reduced lunch eligibility data

PART 2: DIRECT EDUCATION PROGRAMS

- (11) **Direct Education Format** (✓ one)
1. Single lesson
2. Series
For series, complete 11a & 11b.
- (11a) **Session #** _____
- (11b) **Total # of sessions** _____
- (12) **# of Direct Contacts** _____
- (13) **Actual Length of Program (minutes)**
of minutes _____
- (14) **Food Demos/Tastings**
Were food demos/tastings included as part of your program?
- Yes No
- (15) **Audience Description**
Enter a brief description of the group of participants. Be specific. Use the same name each time you see them.
- _____
- _____
- (16) **CM Topics** (Select only one per lesson)
- Lesson 1
- Lesson 2
- Lesson 3
- Lesson 4
- Lesson 5
- Lesson 6
- (17) **SNAP-Ed Direct Education Topics**
- Task 1 Program Topic** (Select only one)
- Adult or Teen Topics**
- Myplate
- Vegetables & Fruits
- Dairy
- Whole Grains
- Protein Foods
- Food Shopping
- Youth Topics**
- Eat breakfast
- Eat different fruits
- Eat healthy snacks
- Eat different vegetables
- Drink water
- Eat foods from most MyPlate groups
- Be physically active
- (18) **SNAP-Ed Direct Education Topics**
- Task 2 Program Topic** (Select only one)
Choose "does not apply" if your program did not have a second topic.
- Adult or Teen Topics**
- Myplate
- Vegetables & Fruits
- Dairy
- Whole Grains
- Protein Foods
- Food Shopping
- Youth Topics**
- Eat breakfast
- Eat different fruits
- Eat healthy snacks
- Eat different vegetables
- Drink water
- Eat foods from most MyPlate groups
- Be physically active
- DOES NOT APPLY (No Task 2)
- (19) **Did you use any Celebrate Your Plate branded materials as part of your direct education program?**
- Yes No



PART 2: DIRECT EDUCATION PROGRAMS

****Use the SNAP-Ed Partner Agencies & Delivery Sites Excel list to report the exact name and code for 20-23 on the program log.****

(20) Partner Agency (program sponsor)
The name of the agency you are working with to set up and deliver your program.

(22) Delivery Site (program location)
The name of the BUILDING where you are holding your program.

(23) Delivery Site CODE
Live (continued)
 19. Indian reservation
 20. Public housing/personal residence
 21. Group home/residential treatment

(21) Partner Agency CODE
The type of institution that best captures the partner agency named in #20 (above).

(23) Delivery Site CODE
The type of BUILDING named in #22. (Organized by 6 different domains.)

- 1. Agricultural organization (incl farmers mkt)
- 2. Chef/culinary institute
- 3. City/regional planning group
- 4. Early care & education (child care ctr, day care center, Head Start, preschool, & pre-k)
- 5. Faith-based group
- 6. Food bank/food pantry
- 7. Food store (grocery store, supermarket, convenience store)
- 8. Foundation/non-profit/philanthropy org
- 9. Gov't program/agency (federal, state, or local)
- 10. Hospital/health care organization
- 11. Human services organization
- 12. Indian tribal organization
- 13. Labor/workforce dev. group
- 14. Media/advertising group
- 15. Parks & recreation center
- 16. Public health organization
- 17. Restaurant
- 18. School (elementary, middle, or high)
- 19. School (college or university)
- 20. Transportation group
- 21. Worksite
- 22. Other partner type (list below): _____

- Eat**
- 1. Congregate meal/Sr. nutrition site
 - 2. Fast food chain
 - 3. Mobile vending/food truck
 - 4. Restaurant
 - 5. Soup kitchen
 - 6. USDA Summer Meal Site

- Learn**
- 7. Before- and after-school program
 - 8. Early care & education site (Head Start, day care, or preschool)
 - 9. Extension office
 - 10. Family resource center
 - 11. Library
 - 12. Mobile education site
 - 13. School (elementary, middle, or high school)
 - 14. School (college/university)
 - 15. WIC clinic

- Live**
- 16. Emergency shelter/temporary housing
 - 17. Faith-based agency/worship site
 - 18. Health care clinic/hospital

- Play**
- 22. Bike/walking path
 - 23. Community or recreation center
 - 24. State/county fairgrounds
 - 25. Garden (community or school)
 - 26. Parks or open spaces

- Shop**
- 27. Farmer's market
 - 28. Food assistance site/food bank
 - 29. Food Dist Prog (Indian res'vn)
 - 30. Small food store (≤ 3 registers)
 - 31. Large food store (4+ registers)

- Work**
- 32. Adult Ed/Job Trg/TANF/Vet Svcs
 - 33. Military base
 - 34. SNAP office (includes DJFS)
 - 35. Worksite with low-wage workers

- Other**
- 36. OTHER DELIVERY SITE TYPE
 - 1 – Eat
 - 2 – Learn
 - 3 – Live
 - 4 – Play
 - 5 – Shop
 - 6 – Work

PART 3: INDIRECT EDUCATION PROGRAMS

(24) Types of Materials Distributed (Check all the types of materials that were distributed for an indirect program.)

- Fact sheets/pamphlets/newsletters
- Posters
- Calendars
- Promotional Materials with nutrition messages (pens/pencils/wallet reference cards/magnets/cups)
- Website
- Electronic (Email) materials/info distribution
- Videos/CD Rom
- Other

(25) Estimated Size of Audiences Reached through Communication & Events (Write down the estimated number of indirect contacts/ participants reached through your indirect education program. Use only **ONE** of the spaces below. Refer to the Program Evaluation Instruction Manual for specific information.)

- _____ Nutrition Education Radio PSAs
- _____ Nutrition Education TV PSAs
- _____ Nutrition Education Articles
- _____ Billboard, Bus or Van Wraps, or other signage
- _____ Community Events/Fairs – in which participated
- _____ Community Events/Fairs – only sponsored
- _____ Other

(26) Data Source for Audience Size Estimates (✓one)

- 1. Visual counts or estimates (Either counted by you or the agency)
- 2. Commercial market data on audience size (For Radio or TV PSA's or articles in a newspaper)
- 3. Other (describe below) _____

PART 4: RECORD-KEEPING INFORMATION

Complete the following information for record keeping only; this information will not be entered into the DRS.

AGENCY CONTACT PERSON _____
 PROGRAM CURRICULUM _____
 LOCATION OF WHERE PROGRAM SIGN-IN SHEETS ARE KEPT (✓one) OSU Extension Office Program Site
 Other Program Notes/Comments: _____